



UNIVERSITY HILL SECONDARY SCHOOL

EXAM CONFLICT FORM

If you are aware of any reason you cannot write your exams as scheduled during the exam period- please complete this form and return it to the office by **Thursday May 23rd, 2019**

Student Name: _____ Grade: _____ Student Number: _____
Last, Legal (Preferred)

Exam Name: _____ Date of Conflict: _____

Reason for Conflict:

Please explain (include pertinent information including departure date and time, which exams you will need rescheduled, etc.):

Please give two alternate dates/ times you can write the exam:

Or, _____

Write the exam during next exam sitting (January or June 2020)

Please note, additional documentation may be required to substantiate information provided on this form. Outside of the subject conflicts (which we will reschedule) it remains the school's decision on whether your activity or other conflict will be accommodated. Decisions are made on a case-by-case basis.

You will be notified by email of the new exam time by June 13th, 2019.

Email: _____

To be Completed by the Office:

Student accommodated: YES NO

Date of rescheduled exam(s): _____ Completed By: _____