

SOUTHLANDS ELEMENTARY SCHOOL

5351 Camosun Street
Vancouver, BC V6N 2C4
Telephone: (604) 713-5414 Fax: (604) 713-5416

Vancouver School Board's New Safe Arrival Procedures

Reporting Student Absences:

Student safety is of paramount importance at the Vancouver School District. Ensuring student safety is a shared responsibility. In order to assist schools, we ask parents to notify schools of student absences.

If your child will be absent from school, please phone the school to report this absence as early as possible. Parents should leave a message on a dedicated answering service by calling **604-713-5159**. Messages will be received before the office is open. School offices are busy places: consistently notifying the school in advance of your child's absence will significantly improve the efficiency and effectiveness of the Safe Arrival Morning Routine.

To Report Your Child's Absence – Please Call **604-713-5159** prior to 9 am on the first day of the absence. **Our school code is 79.**

Student Sign Out Procedure

- When you pick up your child during the school day, please ensure that you sign them out at the school office.
- If you do not sign out your child, they will be unaccounted for, and the school will identify your child as a 'missing' student and will commence a search of school grounds.
- If the school staff do not locate the child, and are unable to reach a parent promptly, the school will call the Vancouver Police Department.
- Therefore, clear communication is essential for ensuring the safety of your child and to prevent unnecessary searches.

Thank you for helping us keep your children safe!