



September 11th, 2017

Dear Parents/Guardians;

As we begin a new school year, we will be establishing and continuing healthy routines that will support our students in their learning and their wellness. It is important that students arrive on time, well rested and ready to learn each day in a safe, calm, learning environment.

Now that class lists, teachers and room assignments are set at Roberts, we would like to remind parents and guardians to establish a drop off and pick up routine for their children outside of our school.

The first bell rings at 8:55 am. Instructional time begins at 9:00 am. We ask all parents and guardians to establish a routine of helping your child arrive on time by 8:55 am.

For our Grade 1 to 7 parents and guardians, while we want you to feel welcome in the school, we thank you for helping us build resiliency and a sense of independence in your child, by allowing your child to make their way to their classroom from our designated outside doors.

We realize that you may want to check in with your child's teacher. Please make an appointment to do this so that your child's teacher can be prepared and give you their full attention. Prior to class and during instructional time, teachers will be focused on preparing for and caring for the children in their class.

At 3:00 pm, classes will be dismissed. Parents and guardians, please find a meeting point outside of the school where your child can meet you each day. Please do not wait by your child's classroom door prior to 3:00 pm. As you can imagine, this can be disruptive to the instruction and tone of the class. It will be difficult for your child be focused knowing you are outside and watching.

Children will be reminded that if their parent or guardian is not at their prearranged meeting point, to report to the office and wait for your arrival. As previously shared, there is limited supervision available at Roberts until 3:20 pm. Please do your best to arrive at 3:00 pm for the pick up of your child.

If you do need to enter the school for any reason during instructional time, please report to the office to sign in and pick up a visitor badge so we can identify you as a parent. Every staff member needs to know exactly who is in the building at all times. This is a safety concern that every school shares at the Vancouver School Board. There are over 600 students at Roberts. If both parents and students are in the halls during drop off and pick up, this congestion creates an unsafe, hectic environment for all members of our community.

For those of you who are new, primary students enter and exit Roberts via the east doors by the undercover area. Intermediate students enter and exit Roberts via the south doors. We would like to discourage students from using the west doors due to its proximity to our staff parking.

For our Kindergarten parents and guardians, each teacher will be sharing with you specific routines for you and your child to travel to their classroom and be picked up.

Thank you for your support with this routine.

Allison Kerr  
Principal

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