

Champlain Heights Annex

September , 04 2018

7835 Champlain Crescent, Vancouver, B.C. V5S 4J6

Phone 604-713-4880

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Principal: Nicholas Chiu
Annex Vice Principal: Sharon Vieira
CPAC Chairs: Fatima Elamiri

Director of Instruction: Magdalena Kassis
Superintendent: Suzanne Hoffman
Trustee: Judy Zaichkowsky

TUESDAY SEPTEMBER 4, 2018

- Returning Students: Report to Last Year's Classrooms from 9:00-10:00am
- New Gr 1-3 Students: report to the office first.
- New Kindergartens: Report to Gym (Sign up for parent interview and follow gradual entry schedule as advised)
- Grade 1-3 Students Begin Regular Hours Starting Wed. Sept 5th: 9:00 am-3:00 pm



HELLO AND WELCOME TO A NEW SCHOOL YEAR.

We hope everyone is returning from a fun and restful summer vacation. We have had a few changes with our staff team. Ms. Allana Koo has returned to join us in the classroom. We have Ms. Chau is joining us to teach PE this year and Ms. Ylena Dalcengio and Ms. Leah Gies are joining us as student support staff. Students will be placed in their new classrooms as soon as possible.

GOING GREEN: At Champlain Annex we will continue to be actively promoting sustainability in a number of ways:

- We will continue **organic recycling** this fall. Staff and students make a difference by placing organic material (food) and paper towels into separate containers. These materials will be recycled and not end up in our landfills!
- You too can make a difference! Please use reuseable or recycleable containers for your children's snack & lunch items.

CODE OF CONDUCT: Champlain Annex is a friendly place where we strive to make all children feel happy, safe and full of enthusiasm for learning. Whenever possible please remember to share and reinforce our code of conducts motto:

Be Kind! Be Safe! Be Great!

These are words to live by and we will continue to help children make the best choices for their learning and interacting with peers and adults.

Stay Tuned for our community events this month:

We look forward to connecting with our families and community partners. There will be many exciting events beginning with Meet the Teacher Night on Thurs. Sept 27 and our Annual Terry Fox Run Sept Friday, at 11:00 am September 28, 2018.

Wishing you all a wonderful start to our new school year!

Sharon Vieira, Vice-Principal

Please Note the Following:

MEET THE TEACHER NIGHT
Thurs. September 27 6:00 pm



PROFESSIONAL DEVELOPMENT DAY SCHOOL
CLOSED
Monday October 1, 2018



Our Terry Fox Run will be held at 11:00 am on Friday Sept.28. Volunteer Helpers Appreciated! All donations will go towards Cancer Research

SEVERE ALLERGY ALERT!

We have several students who attend the Annex with **severe nut allergies**. As you know, nut allergies can pose a serious life threatening health risk to those affected.

Please do not send your child to school with snack or lunch items containing peanut or nut products to school. *Thank You!*



Parents of Students with Severe Health Issues please see information on page 3.

NEWSLETTERS VIA EMAIL

All school newsletters will be sent in full colour PDF format via personal email addresses to parents/guardians which significantly **reduces our paper and copier expenses**. Having an



electronic copy enables you to have quick access to monthly calendars and other important updates. The only additional information you will receive from the school will be urgent bulletins requiring your special attention, Community Centre Programs and KCST After-School Programs. **Please check the email address(s) we have on file for you on your child's Emergency Contact Form which will soon be**



sent home. All correspondence will be blind cc'd and at no time will promotional/advertising material be included in these mailings.

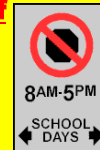
Traffic Safety & Parking Restrictions



We encourage you to walk your children to school whenever possible as the parking lot is strictly for VSB personnel *at all times*. **Parents may not use the school driveway/ or parking lot to drop off *OR* pick-up students.**

This lot is for staff use only at all times.

Thank you for helping us keep children safe.



VSB SAFE ARRIVAL PROGRAM

It is important that all parents and guardians report a child's absence or late arrival to the school prior to 9:00 am daily.

Preferred Method to Report Absence: *via email*:

1. E-mail: CHAAattendance@vsb.bc.ca
2. Type your message: Include child's full name,

To Report Your Child's Absence via Telephone:

1. Call **604-713-5159** (Dedicated Safe Arrival Line, *not the school office phone line*)
2. Provide the two digit extension for our school: "17"
3. Record your message **clearly**. Include your child's full name, grade and division

◆ **All Students who arrive late (After 9:00 Bell) must be signed in by a parent in the school office and then may proceed to class with a late slip please. This helps us keep track of all children.**

◆ If the school is not informed of a student's absence or late arrival, they are considered 'UNACCOUNTED FOR' and office staff will then begin placing calls to home, cell and/or work numbers of parents for verification.

STRONG START CENTRE Ages- 0- 5 yrs

Facilitator: **Ms. Sandy Yun**

Registration Day for New Participants: Room 107 **Friday September 7th 9:00am—Noon**

First Day Monday, September 10th, Regular Hours: Monday to Friday from 9:00 am to 12:00 pm Room 107



Please follow the arrows and enter through the North-East Side Entrance. When the centre is open the Strong Start sign board will be outside this entrance. *This entrance is equipped with an electric door.*

Drop-Off and Pick-Up Outside Classrooms

Students *line-up directly outside their classroom doors south side of building for Mrs. DeVita, Ms. Wong, and Ms. Koo.* Students in other classrooms are admitted to the building through the double doors on the north side of the building *at bell time.*

All classes dismiss from their *outside* classroom doors.

Please be on time to pick up students, thank you.

Student Emergency Information

You will soon receive an Emergency Contact Form for your child. We ask that you carefully check and confirm all contact names and **daytime numbers** that we have on file.



Accurate information is extremely important as we may need to reach either you, or a designated contact person due to a child's illness or other emergency. **Please list all the alternates that you will allow to pick up your child on this form to reduce telephone calls to the school.**

Alternate pick-up arrangements should be made before school, in the morning and relayed to the teacher.

Please do not rely on staff to deliver telephone messages prior to dismissal.

Regular School Hours Begin on Wednesday, September 5 th for all Grade 1-3 students.

Note: Staff members provide supervision from 8:45am and from 3:00 to 3:15 pm

***Please help your child have a strong start to their day by arriving on time.** When your child arrives on time they take part in essential *morning classroom routines without feeling rushed or anxious about what they have missed. Late arrivals impact the teacher and other students' learning.*

8:55 AM	Warning Bell
9:00	Classes Begin
10:40—11:00	Recess Break
12:10 PM	Lunch Begins
12:57	Warning Bell
1:00	Classes Begin
3:00	Dismissal

SCHOOL SUPPLIES AND SCHOOL FEES



A notice will be coming home shortly regarding school fees for the year. The school district has purchased bulk school supplies for elementary students for a fee of \$25 each. This eliminates the need for you to buy or send additional school supplies to school.

We will not begin collecting payment for school supplies until after classes are established.
We ask for your cooperation in sending either correct change or cheques made out to Champlain Heights Annex. **Please do not combine payment for siblings as each teacher has separate receipt books that must be reconciled by class enrollment. Thank you so much.**



September



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 First day of School *9:00-10:00am for all Grades 1-3 go to last year's classroom Kindergartens 9:-9:30, parents sign up for mtgs in the gym.	5 Grade 1-3 full day 9:00am to 3:00pm Ks Gradual entry	6 Ks Gradual entry	7 All Ks 9-11am Strong Start: New family registration	8
9	10 Strong Start Opens *All Ks 9-12,	11 Ks. 9-1pm first lunch	12 All Ks 9-3pm 1:30 VPD traffic safety	13	14	15
16	17	18 6pm PAC Main School. All parents welcome!	19	20	21	22
23	24	25	26	27 Meet the Staff 6:00-7:00	28 Terry Fox Run 11:00am	29
30						



VANCOUVER SCHOOL BOARD

CONSENT FORMS and STUDENT VERIFICATION FORMS.

We will be sending important consent forms home that will require parental or guardian signatures. They include **Acceptable Use of Technology, Canadian Anti-Spam Legislation (CASL) AND Personal Information and Personal Media Consent Forms and Student Emergency Reunification forms.** Please read these forms carefully, and check the boxes as indicated with

your preference. **We ask that the completed forms be returned to the school as soon as possible. Thank you!**—Your Cooperation is Appreciated!

STUDENT ACCIDENT INSURANCE

Please be advised that neither the school nor the Vancouver School Board have accident insurance. Student Accident Insurance information and forms will be distributed to all students. The coverage is provided by Industrial Alliance Pacific Life Insurance Company, a private insurance carrier, and is strictly an arrangement between you and the insurance carrier.

This coverage is not mandatory but will provide some compensation in case of accident or injury for families without extended benefits, (which may have deductibles or maximum limits); such as dental, physiotherapy, chiropractic, or other services which are no longer covered by BC Medical; who have not been resident in BC long enough to qualify for medical coverage.

This coverage is not restricted to school time, but covers accidental injuries, 24 hours a day, 7 days a week, 12 months a year. For more details, please see the insurance form given to your child. Note: Only one form is necessary per family.

STUDENTS WITH SERIOUS HEALTH CONDITIONS & ALLERGIES

The VSB requires that parent's notify the school every year about their child's severe allergy and any changes in his or her condition.

The parent must work with the school to complete an emergency care plan including correct dosage for their child. The parent will provide the child or school with at least one **epinephrine auto-injector (EpiPen** in the case of severe allergies or **Inhalers** for children who suffer with asthmatic conditions. This form is available in the office and **must be completed by a Doctor and returned immediately to the school.**

It is also essential that parents make note of expiry dates of all medication kept at school to ensure it is replaced as necessary. The school is not responsible for monitoring expiry dates.



CHAMPLAIN PARENT ADVISORY COUNCIL (CPAC)

As a parent, you are automatically a part of the Parent Advisory Committee of our school and we hope you will join other parents at our monthly meetings. These meetings are an excellent way to get to know what is happening here at the Annex, to ask questions, raise concerns and work together on projects to assist your child's learning. Meetings alternate between the main school and the annex. We are looking forward to seeing many of you join us at our first PAC meeting of the school year which will be announced soon. **Our first meeting is on Tuesday September 18th at 6pm at Champlain Heights Main School. We hope to see many new families join us this year.**