



# Student Transcripts Service

## Information For Counsellors

**Student Transcripts Service (STS)** is an online application for students to view their school marks, scholarships and transcript, and send transcripts electronically.

**Counsellor Access:** You will continue to access information the way you do today, through the School Secure Web (SSW).



View grades and assessment results



Order and send transcript to post-secondary institutions



View transcript order, status and history



Order and send transcript to employers



View BC scholarships awarded, expiry and redemption status



### Get Started

To register for STS students will need:

- Personal Education Number (PEN)
- Full legal name
- Date of birth
- Email address

**Step 1** Go to the Ministry of Education's **Transcripts and Certificate website** at <http://www.StudentTranscripts.gov.bc.ca>.

**Step 2** Students must register for a BC Government account, a **BCeID**. Follow the system prompts and register for STS. Finally log-in to StudentTranscripts Service using the BCeID.

**Step 3** From a student's STS Dashboard make post-secondary institution selections, view transcript, view assessment results, and send transcripts immediately.

Applying to BC public universities and colleges also just got easier! Students can do it all: search, plan and apply on [EducationPlannerBC.ca](http://EducationPlannerBC.ca).