

Brock Elementary School

4860 Main Street, Vancouver, B.C. V5V 3R8
Telephone: 604-713-5245 <http://brock.vsb.bc.ca>

Principal: Mrs. Nancy Paget
PAC Chairperson: Krista Knight
Director of Instruction-Field Services: Mr. Aaron Davis

September 28, 2018

Dear Brock Community,

It has been a busy September and it is hard to believe the end of the month is now upon us. September has been a month of getting back into routines, reconnecting with one another and welcoming new families and staff members to our community. Students are beginning to settle into their new classes, work on a variety of activities and projects, and participate in school events.

On September 14th, we held our annual Terry Fox Run. We held a kick off assembly and a perfect morning for the run. Students learned about Terry's Run for Hope and the continuing legacy of this truly amazing Canadian. Thank you to Mr. Doucet for organizing, staff for supporting the run, parents who helped cut up and distribute fruit, and to our PAC for providing students with fresh fruit after their run.

Meet the Staff and the PAC Welcome Back Event was held on September 13th and we appreciate that many of you took time to meet your child's teacher and join us for pizza afterwards. Holding the Welcome Back Event in September provides us with an opportunity to welcome new staff and families to Brock early in the year. We had a great turn-out and the weather was perfect for an outdoor pizza dinner. Thank you to the PAC members, led by Ms. Knight and Ms. Cook, for organizing and planning the food. It is a fun Brock tradition.

Regards,
Nancy Paget
Principal

IMPORTANT DATES TO REMEMBER

Monday, October 1 st	Orange Shirt Day
Tuesday, October 2 nd	PAC Hot Lunch Day. Students not ordering bring a lunch. LMHN Schools Out begins, 3:00 pm
Tuesday, October 2 nd & 3 rd	Canada Learning to Code Mobile
Thursday, October 4 th	PAC Hot Lunch Day. Students not ordering bring a lunch.
Friday, October 5 th	Student Photos
Monday, October 8 th	Thanksgiving Day. No school for students.
Friday, October 19 th	Professional Development Day, no school for students
Tuesday, October 23 rd	Immunization Clinic, grade 6 students
Thursday, October 25 th	VPD Halloween Safety Presentation PAC Meeting, Library, 6:30 pm
Friday, October 26 th	CST After School Program Begins, 3:00 pm
Monday, October 29 th	PAC sponsored Pumpkin Patch

September Reminders



To Report Your Child's Absence: Please call **604-713-5159** and use the Brock School Code **14**, prior to 9:00 am on the first day of the absence.

Student Sign-out/Sign-In Procedures: When you pick up your child during the day, please let the teacher know and ensure that you sign them out at the school office. If you do not sign out your child, they will be unaccounted for, and the school will identify your child as a 'missing' student and will commence a search of school grounds. If the school staff do not locate the child, and are unable to reach a parent promptly, the school will call the Vancouver Police Department. Therefore, clear communication is essential for ensuring the safety of your child and to prevent unnecessary searches. If your child is late arriving to school and/or is returning to school from an appointment, please ensure you sign them in prior to them returning to class.

Drop off and Pick Up: Safety is our primary concern. **Morning supervision is from 8:40- 9:00 am and afternoon supervision is from 3:00 -3:15 pm.** Please **do not** drop your child off earlier than 8:40 am, unless they are participating in a school sponsored activity. There is no one available to supervise until 8:40 am. Children must not arrive unsupervised prior to 8:40 am. Please pick up promptly at the end of the day. School supervision ends at 3:15 pm. All children should be with a parent or on their way home by 3:15 pm at the latest.

Bikes/Scooters: It is wonderful to see so many of our students biking and/or riding their scooters to school. Upon entering the school grounds, please remind your child to dismount from their bike/scooter. **Bikes/scooters are to be walked on and off the school grounds.**

School Parking Lot: As a reminder, please **do not** drive into the school parking lot. If you are driving to school, please park a block or two away and walk with your child to school. Walking to school is a wonderful way to interact with your child, talk about their day, enjoy the fresh air and get some exercise. It also helps minimize the traffic and congestion around the school. In order to keep everyone safe, please use the sidewalks to enter the school grounds and do not walk through the parking lot. Thank you for helping to keep our children safe and for your consideration.

Students Leaving the School Grounds: Students' safety is paramount. Students **are not** permitted to leave the school grounds unsupervised. Students are expected to be on the school grounds during the school day and are not permitted to leave the grounds during lunch hour.

Students going home for lunch must be signed out and in at the office by an adult and/or have a letter on file from their parent/guardian stating they have permission to go home for lunch. The permission letter must have clear dates (start and end dates) and be signed by a parent/guardian.

Student Forms

Student Verification, Media Consent and CASL Forms were sent home early in September. It is important that these forms be returned to school **by Monday, October 1st**. Please review, revise and complete the necessary information on the forms. It is very important that we have up to date information on file and that we are able to contact you, at any time, especially in the event of an emergency. We will not release students to individuals who are not designated as an emergency contact person.

Student Fees and Student Agenda

A parent package was sent home at the beginning of September outlining the 2018-2019 school fees. The \$25.00 fee covers basic consumable school supplies used for students' personal use such as paper, writing tools, glue sticks, erasers, exercise books and art supplies. Supplies are provided for the full year. The student agenda is \$6.00. If you have not already done so, please submit school and agenda fees to your child's teacher by Monday, October 1st.

The Vancouver School Board will not deny a child access to the school supplies required for his or her educational program because of financial hardship. Nor will any child be excluded from activities where a fee is charged. If at any time there is a financial challenge, please contact the school Principal, Mrs. Paget. All requests will be treated confidentially.

Code of Conduct

During the first week of school and at our first assembly we reviewed the Code of Conduct with students – we respect the rights and safety of self, others and the environment. The Code of Conduct helps everyone create and maintain a safe, kind and inclusive school in which all students are able to be successful learners. A copy of the Code of Conduct is located in the Student Agenda and is posted on the Brock website. We appreciate you reinforcing the importance of Brock's Code of Conduct at home.

Cross Country

Thank you to Mr. Doucet, Mr. Butcher and Ms. Ward who are coaching Brock's cross country team this year and to our parent drivers! Cross-country practices are on Tuesdays and Fridays from 8:15 - 8:45 am. The Mini Meets are Wednesdays after school at Douglas Park from 3:30 - 4:45 pm. The District meet will be held on Oct. 18th at 1:00 pm.

Parent drivers are needed for all the mini meets and the district meet. Please remember to fill out a Driver's Liability Form and a Volunteer Conduct Agreement Form.



VSB Dog Policy

We have had some dogs on the school property during school hours. Please take some time to review the VSB's Dog Code, posted on the bright green signs along the fences. Dogs are only allowed on School Board property under the conditions noted on the signs.

Our school grounds and buildings are very active places with many children playing and moving about. Some children are afraid of dogs and/or allergic to them. School age children may put themselves at risk without thinking and get hurt by a dog. Unfortunately, dog feces have been left on our playgrounds, which is a concern for our students safety and hygiene when they engage in healthy outdoor play and as you can imagine it creates unpleasant odours. Allergic reactions, unhygienic situations arising from pet feces, and the possibility of unpredictable aggression contribute to the School District's decision to prohibit dogs in/on school properties during the school day.

Thank you for your cooperation and for making our school grounds and playfields safe for all our students.

Brock is Allergy Aware – Please NO NUTS at School

Brock School is allergy-aware! Please **DO NOT** send food containing nuts or peanut products to school with your child. We have some students who have severe allergies to these particular foods. We cannot guarantee a nut-free environment. If your child does have an allergy please help him/her understand the importance of not sharing food with others at school.

Allergy Aware School



School Volunteers

Volunteers contribute to and enrich our school community. We value and appreciate your gift of time.

All parents and other adults who will be volunteering in the school on a regular basis and/or who will be working alone with students at any time are required to have a VPD criminal record check completed and must sign a Volunteer Conduct Agreement Form. The school will provide volunteers with a letter to take to the police station, in order to receive a reduced rate for the criminal record check. Once the criminal record check has been completed, please return it to the office.

If you are volunteering to drive students to and from a field trip or sporting event, you must fill out a Volunteer Driver's Liability Form and sign the Volunteer Conduct Agreement Form. Please note, you must have a valid BC driver's licence with no infractions within the past two years. In addition, you will need to have the school office verify your driver's licence number prior to the Principal signing the driver's form.

Donations to the School

General Brock Elementary is very appreciative of the donations the school receives from various donors. The school uses the donations to support and enrich student learning.

The Board has implemented an online donation module to provide convenience to donors. Donors can make donations with a credit card at any time to any school or program as they wish and receive a donation tax receipt shortly after the donation transaction has been processed. The Board manages the donations in accordance with donor's directions.

How to donate online. Go to

<https://vsb.schoolcashionline.com/Fee/Details/1869/196/false/true>

1. Choose from a list of donation amounts, or enter a specific amount
2. Choose a "Fund Destination." A dropdown list includes every school in the District, the Board and District-wide programs
3. Click on "Add to Cart".
4. Review the information for accuracy and click "Continue" if everything is correct
5. The donor will be prompted to sign in. If the donor doesn't have a School Cash Online account, then click on "Click here to register now" and follow the steps to complete the registration process. If the donor does have an account then continue with the payment process to complete the donation transaction.
6. After the payment has been processed a donation receipt will appear on the screen for printing. The donor will also receive an emailed copy.

The Board encourages schools to promote the use of the online module. However, there is a manual process for donations and cheques can be written directly to General Brock Elementary School and submitted to the Principal. A tax receipt will be issued by the Vancouver Board of Education.

If you have questions, please contact the school.

Fall Programs Community School Team/Little Mountain Neighbourhood House After School Events

The Community School Team (CST) is happy to announce that our after school programs will start in October. For Fall, we are excited to offer Lego Masters, Grades 1-2 and Super Hero Training, Grades 2-3. Instructors for these two programs will be visiting classrooms on Friday, October 5th. Registration will be on Friday, October 12th at 3:00 pm, in the main hallway. Programs will run on Friday beginning on Friday, October 26th to December 7th, excluding November 9th.

Little Mountain Neighbourhood House (LMHN), in partnership, with our CST is running Schools Out on Tuesdays and Thursdays from October 2nd to December 6th. Schools Out encourages physical literacy through recreational play and academic literacy through theme-based activities.